



SAFETY SERVICES

Our suite of health and safety services, which includes audits and inspections, accident investigation, safety manager services, developing method statements, support and guidance following interventions by the enforcing authorities and PQQ and tender support, can be fully tailored to suit your specific requirements.

We can provide you with any combination of the following services:

Health and safety support

Flexible support as and when you require it. This not only ensures that you fulfil your obligations in terms of having access to competent health and safety advice; but it also ensures that you are fully compliant with all the latest health and safety requirements at a fraction of the cost associated with employing a full time health and safety resource.

Health and safety manager service (Be Safe)

We become your competent Health and Safety Manager/Advisor, ensuring that you have legally-compliant, up-to-date policies and procedures in place;

this also means that we are there to provide your business with any additional support as required.

This service includes the following:

- Bespoke health and safety documentation and guidance tailored to your specific needs. If required, we can further develop this documentation to ensure that it fulfils the evolving needs of your business and clients; and that it is maintained in line with legislative changes etc.
- On-site guidance and assistance
- Workplace audits and inspections, including a formal report and action plan
- Assistance with completion of health and safety, environmental and quality questionnaires for PQQs and tenders
- Risk assessments for your premises
- Telephone advice line and an emergency helpline for reportable accidents and incidents
- Accident and incident investigations
- Comprehensive online resource including risk and COSHH assessments
- Health and safety benchmarking
- Internal audits against the requirements of ISO 9001, ISO 14001 and BS OHSAS 18001
- The development and maintenance of management systems in line with the requirements of ISO 9001, ISO 14001 and BS OHSAS 18001
- The provision of guidance and advice following intervention via the enforcing authorities
- Health and safety training

To ensure that this service is tailored to the specific needs of your business we conduct an initial audit in order to identify areas of strength and weakness. On concluding the audit we produce a formal report to highlight our findings and the actions necessary to ensure that the business is compliant with its legislative obligations.

Wherever required we can provide your management team with an overview of our findings and recommendations and can conduct a briefing/training session to ensure that they are conversant with:

- their roles and responsibilities
- your HSEQ management systems and risk control measures and the action that they must take to ensure that they are being enforced
- the records that need to be kept and maintained
- the relevant reports that need to be completed and details that need to be sent to the enforcing authorities following a reportable accident and incident.

The Be Safe service is supported by our technical support team (during office hours), providing you with access to professional health and safety consultants who can give advice on health and safety matters.

This health and safety consultancy service offers best value for money and ensures that your working environments are safer, thus helping you minimise insurance costs and the costs associated with accidents, incidents and damaged plant and equipment. 'Be Safe' can be further developed and enhanced to meet your specific health and safety requirements such as:

- on-site support
- attendance at health and safety meetings
- CDM support
- additional guidance and assistance via our health and safety director
- support and assistance with PQQs, tenders and supplier capability audits etc.

As a retained client we will provide you with health and safety updates and will ensure that the documentation we have developed on your behalf is reviewed and updated as required.



Interim safety management/ secondment service

This service is designed for clients who require one or more of the following:

- Health and safety cover during a period of absence, such as a long-term sickness, to cover maternity/paternity leave, or during a staff vacancy
- Temporary health and safety resource for a specific project e.g. for the development and/or implementation of management systems such as ISO 9001, ISO 14001 and BS OHSAS 18001
- The provision of guidance and assistance following an accident or incident or following intervention by the enforcing authorities
- The benefits of this service include the provision of competent and qualified HSE professionals without the ancillary costs associated with a full-time employee; access to additional technical knowledge and expertise; professionals who are familiar with your industry and client requirements.



Health and safety benchmarking

This service evaluates your current health and safety practices and the safety culture within the organisation with a view to identifying areas of strength and weakness. Once the benchmarking project has been conducted we provide you with unique guidance on the actions that you need to take to gain improvements. Once corrective action has been implemented, we can conduct regular reviews, audits and inspections to ensure that it is delivering demonstrable improvements.

ACCIDENT AND INCIDENT INVESTIGATIONS

Managing the aftermath of an accident or incident can be traumatic and costly. We are here to help guide you through the accident and incident investigation process and take away some of the stress through the provision of the following:

- Assistance when liaising with the enforcing authorities and solicitors
- Conducting an accident or incident investigation on your behalf
- Acting as an expert witnesses in the event of prosecution

Our in-house safety consultants will provide you with a discreet and rapid response following any accident or incident.

ENFORCEMENT AUTHORITY INTERVENTION

Our in-house health and safety consultants will act rapidly in response to the issuing of an improvement or prohibition notice and will provide you with clear guidance and assistance wherever required to address the issues identified. We will also help you mitigate any costs associated with the HSE's charges (Fees For Intervention) as a result of the notices.



RISK ASSESSMENTS

In order to maintain a safe working environment and a healthy, safe workforce, you need to develop risk assessments via a competent person to identify the risks that matter most in your workplace.

We can fulfil the competent person's role on your behalf and identify the hazards and evaluate the risks associated with your workplace and operations; develop the necessary risk assessments; and provide you with guidance, information and instruction on reviewing and updating the assessments in the future.

If you retain our services, you will be able to use our name as your competent person within all PQQs and tenders.

METHOD STATEMENTS

We can help you write clear and concise method statements that reduce the risk of accidents by reflecting how each part of the job or operation will be carried out safely. To help you to develop method statements, we:

- Visit the workplace concerned (if possible)
- Review the safety elements of the task
- Review the construction phase plan (wherever relevant)
- Review the proposed method of work with your supervisors/managers in order to identify any operational interfaces, on-site hazards, resource and equipment requirements and the required sequence of work .

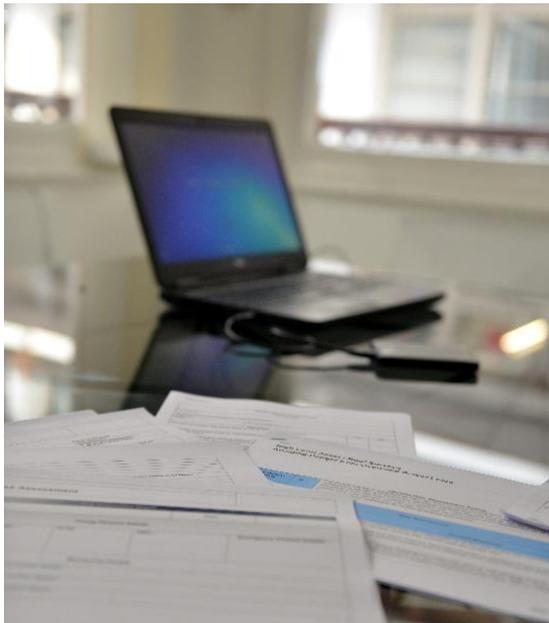
Safety Consultancy



TRAINING AND SAFETY CONSULTANTS

SAFETY SCHEMES IN PROCUREMENT (SSIP)/ CLIENT SUPPLIER CAPABILITY ASSESSMENTS (SCA)

We can work with your company to find the most cost-effective ways of gaining accreditation for such schemes as CHAS, Achilles, SafeContractor, etc; as well as providing guidance and assistance in relation to passing client-specific supplier capability assessments. As an integral part of this service we can manage the accreditations, applications and renewals elements of the SSIP process on your behalf.



PQQ AND TENDER SUPPORT

By using our services, you will have the tools to satisfy many areas of the pre-qualification process. The documentation that we develop on your behalf will fulfil the safety schemes in procurement (SSIP) requirements and the requirements of ISO 9001, ISO 14001 and BS OHSAS 18001. Our service provides assistance with the health and safety, environmental, quality and business continuity sections of PQQs and tenders.

PQQs and tenders often require clients to be able to demonstrate who provides them with competent health and safety advice - by retaining our services, you can nominate us as your competent adviser. As an integral part of our service we can provide you with assistance during the assessment and/or audit stages in order to answer your client's specific HSEQ questions etc.

HSEQ MANAGEMENT SYSTEMS

Our team can develop and maintain management systems in accordance with the requirements of ISO 9001, ISO 14001 and BS OHSAS 18001. We can also help you gain and maintain external accreditations for your HSEQ management systems.

CONSTRUCTION/UTILITY SITE SAFETY VISITS AND INSPECTIONS

Whilst demonstrating compliance with the CDM2015 Regulations, the construction site visiting service will provide you with an ongoing opportunity to review your safety performance from an independent point of view. The service also provides a valuable opportunity to improve the health and safety knowledge of your site team via coaching and guidance provided by the visiting safety professional. Whilst on site we will:

- Inspect the site with your nominated site representative and discuss the current health and safety issues, review health and safety compliance, and review how the site will evolve in order to ensure that interfaces etc. are being managed
- Review the site documentation (scaffold register, excavation register, lifting equipment registers, fire risk assessment, construction phase plan, etc.)
- Review sample documentation provided by contractors and provide constructive comments as required
- Complete a detailed site inspection report; and review the content of the report with the site manager

AUDITS AND INSPECTIONS

We can provide you with audit and inspection services to give you an independent view of your health and safety performance at any point in time. This service includes:

- Audits designed to benchmark your organisation against compliance with your own policies and procedures, or against best practice, with a view to developing action plans to gain improvements wherever deficiencies or weaknesses are identified
- Inspections within your workplace in order to monitor and review legislative compliance and provide independent feedback in relation to strengths and weaknesses

MONTHLY PACKAGES

The following are examples of monthly health and safety packages we provide, the services associated with each package and the benefits to you (we can also develop tailor-made packages in line with your budgetary requirements):

Level 1

- Annual audit/visit and review meeting
- Telephone and online support service
- Safety updates and information service
- Notifications following updates or changes to legislation including guidance and information in relation to action required
- Membership certificate (for PQQs, tenders, etc)
- Priority access to other services

Level 2

- As level 1; plus:
- One visit/audit per month
- Support with the development safety documentation (RAMS, policies etc)
- Tender and PQQ support
- Access to safety documentation database
- Monthly call with key client contact

Level 3

- As level 1 and 2; plus:
- Three visits/audits per month
- Chairing the monthly/quarterly safety meeting
- The provision of monthly on-site tool box talks
- Review of HSEQ documentation as part of the management review process
- Accident and incident investigations

Level 4

- Interim health and safety director support
- Guidance and assistance following interventions by the enforcing authorities
- Guidance and assistance following a serious accident or incident that could result in enforcement action being taken against the company
- Assistance with the development of HSEQ management systems and external accreditations



Be Safe service

- Bespoke health and safety documentation and guidance, tailored to your specific needs (if required we can ensure that this documentation is further developed to fulfil the evolving needs of your business and clients; and to ensure that it is maintained in line with legislative changes etc)
- On-site guidance and assistance
- Workplace audits and inspections, including a formal report and action plan
- Assistance with completion of health and safety, environmental and quality questionnaires for PQQs and tenders
- Risk assessment for your premises
- Telephone advice line and an emergency helpline for reportable accidents and incidents
- Accident and incident investigations
- Comprehensive online resource facility including risk and COSHH assessments
- Health and safety benchmarking
- Internal audits against the requirements of ISO 9001, ISO 14001 and BS OHSAS 18001
- The development and maintenance of management systems in line with the requirements of ISO 9001, ISO 14001 and BS OHSAS 18001
- The provision of guidance and advice following intervention via the enforcing authorities
- Health and safety training

We also provide the following on a day rate basis:

- Accident and incident investigations
- Site audits and inspections
- Risk assessments
- Method statements
- CDM support
- PQQ and tender support
- HSEQ management systems
- SSIP schemes

If you would like to discuss how we can help you in greater detail, please call us on 03333114410 or email: admin@tasconsultants.co.uk

